



OFFICE OF THE DEPUTY PRINCIPAL

ACADEMICS, STUDENT AFFAIRS AND RESEARCH

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# UNIVERSITY EXAMINATIONS

## 2020/2021 ACADEMIC YEAR

FIRST YEAR FIRST SEMESTER MAIN EXAMINATION

FOR THE BACHELOR OF SCIENCE IN {COM, PT & MLS}

COURSE CODE: IRD100

COURSE TITLE: COMMUNICATION SKILLS 1

DATE: 18/02/2021

TIME: 2pm-5pm

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### INSTRUCTIONS TO CANDIDATES

- SEE INSIDE THIS PAPER CONSISTS OF 3 PRINTED PAGES PLEASE TURN OVER

REGULAR/ MAIN MARKING KEY  
 COURSE CODE: IRD 100 COURSE TITLE: COMMUNICATION SKILLS 1

STREAM: COMMON UNIT

DURATION:3HOURS

INSTRUCTIONS TO CANDIDATES

- i. Answer three questions. Question one is compulsory
- ii. Do not write on the question paper

**QUESTION ONE**

It has dawned on you that you must adapt to virtual learning and for you to succeed you must have a schedule to accommodate the numerous expectations.

- a) Discuss FIVE reasons why you need a study timetable. (10 Marks)
- b) Explain FIVE strategies to use when preparing for online examination. (10 Marks)
- c) After researching on effects of COVID 19 on school going children, Alupe University College students came up with the following table when presenting their findings.

EFFECT	BOYS	GIRLS
Sexual assault	60	70
Poor health	30	20
Pregnancy	0	40
HIV/AIDS prevalence	60	40
Homeless children	80	60

- i. Discuss the major effect of COVID 19 to school going children (4 Marks)
- ii. Draw a comparative bar graph to represent the data (6 Marks)

**QUESTION TWO**

- a) Japhet a first year student in Alupe University is having difficulty in accessing materials from the library. Describe to him step by step how to locate a book in the library. (10 Marks)
- b) Illustrate the application of SQ3R technique as a reading style. (10 Marks)

**QUESTION THREE**

A lecturer of Communication Skills has asked you to form study groups to work on given tasks.

- a) Explain THREE benefits of working in study groups. (6 Marks)
- b) Explain any FOUR benefits of effective listening in the group. (8 Marks)
- c) Describe any THREE criteria that you would apply in assessing the quality of a book in the library before borrowing it. (6 Marks)

**QUESTION FOUR**

- a) Discuss FIVE barriers to effective Communication in an institution. (10 Marks)
- b) Differentiate between the following terms
  - i. Active listening and passive listening (4 Marks)
  - ii. Listening and hearing (2 Marks)
  - iii. Library of Congress Classification Scheme and the Dewey Classification Scheme (4 Marks)

**QUESTION FIVE**

- a) Explain THREE importance of extensive reading to a university student. (6 Marks)
- b) Discuss FOUR importance of examination to a student (8 Marks)
- c) Highlight THREE reasons why students procrastinate assignments to the last day of submission. (3 Marks)
- d) Outline THREE characteristics of the goals you need to set in order to attain your expectations. (3 Marks)